

**441—182.4(234) Approval and referral for services.** The referral worker shall assess a child's eligibility for services in accordance with rule 441—182.3(234) and shall determine if services under the family-centered program are necessary to help achieve the goals and outcomes of the case permanency plan. Department case permanency plan development, provision of social casework, and activities for the delivery of family-centered services shall adhere to the provisions of rules 441—130.6(234) and 441—130.7(234).

**182.4(1) Application for services.** Application for family-centered services shall be made according to rule 441—130.2(234).

**182.4(2) Service plan development.** The department caseworker shall, whenever appropriate, use a family team meeting to design the most effective and responsive service plan for the child and family.

**182.4(3) Supervisory approval.**

*a.* Cases managed by department. Once the department worker has determined there is a need for family-centered services, the worker shall request supervisory approval of any services to be provided to the child or family.

*b.* Rescinded IAB 4/11/07, effective 7/1/07.

**182.4(4) Referral.** The referral worker shall assist the family in selecting an appropriate provider and shall notify the provider that family-centered services are approved.

*a.* The referral worker shall complete Form 470-3055, Referral and Authorization for Child Welfare Services, indicating:

(1) The amount (number of units) of services approved. For the flexible family support fund, the referral shall include sufficient detail to describe specific items and the maximum funding amounts that the provider is approved to purchase and obtain for the client under the fund.

(2) The duration of services approved. The duration of services approved shall not exceed six months, except for the flexible family support fund, which shall not extend beyond four consecutive months.

*b.* The referral worker shall forward a copy of Form 470-3055 to the provider, and a copy to the department when the referral worker is with juvenile court services, before services are provided to the child and family.

**182.4(5) Case permanency plan.** Approved family-centered services shall be specified in the case permanency plan for the child or family. Department case permanency plan development shall adhere to the provisions of rule 441—130.7(234).

*a.* The current department case permanency plan, if one is available at the time of referral, shall be transmitted to any provider to which the family is referred.

(1) Unless the need for immediate services dictates otherwise, the case permanency plan shall be submitted before the delivery of any services.

(2) For referrals to provide family team meeting facilitation services, a case permanency plan is not required at the time of referral. However, the department worker shall provide the facilitator with as much information about the family as possible.

*b.* When a case permanency plan is not available to the provider before initial service provision, the referral worker shall provide referral information orally, electronically, or in writing. The referral information shall:

(1) Include a description of the child's or family's needs, the goals for the service, and the services being requested.

(2) Be confirmed or amended through the transmission of a case permanency plan to the provider no later than 30 days after the date of the family's referral for services.

**182.4(6) Review.** The department worker shall review the need for family-centered services no less frequently than every six months from the date of initial family-centered service provision.

**182.4(7) Time limits for rehabilitative and nonrehabilitative treatment services.** Rescinded IAB 4/11/07, effective 7/1/07.